

**Punch Card Policy:**

Students receive a punch card at the beginning of each quarter. The punch card has 10 punches, which the students can use when tardy to class (except 1<sup>st</sup> hour), for restroom use, and locker use. The students must have the punch card with them. Once the punch card is used up, the students will receive a 45-minute detention for violating these rules. We urge the students to use the punches wisely and not waste them.

Teachers will use discretion for restroom use. Students will not be penalized with a detention as long as they have not abused the policy.

**Assignment Books:**

Students will be required to keep an assignment book that will be checked by the teachers daily. Your child will be having regular assignments to be completed at home. It will help us if you can provide a place to do this work and make sure your child has completed the assignment. **The cost of the assignment book is \$7.00 and is due at registration.**

**Homework, Assignments and Grading Procedures:**

Our team of teachers will make every effort to coordinate tests and homework assignments so there is a balance, rather than having several tests on the same day. Late work due to absences will be given an extension, which will be the length of the absence. Each classroom teacher will explain the test retake policy to the students. The 7<sup>th</sup> grade students will be given grades based upon the following grading scale:

A+	99%-100%	C+	78%-79%
A	92%-98%	C	72%-77%
A-	90%-91%	C-	70%-71%
B+	88%-89%	D+	68%-69%
B	82%-87%	D	62%-67%
B-	80%-81%	D-	60%-61%
		F	59% and below

We have many goals that we will be aiming to accomplish this school year with your child. We are hoping you, the parents, will volunteer a hand in making the goals easier to reach whenever help is needed. This, of course, will only benefit your child's learning in the long run. Please feel free to contact any of the team members if you have any questions or concerns at **1-815-626-2626**.

**“WE ARE IN THIS TOGETHER”**

**Sincerely:**

**The 7<sup>th</sup> Grade Teaching Team**

**Dawn Arickx: Team leader and Math**

**Dennis Buccola: Special Education**

**Jill Stewart: Language Arts**

**Josh Temple: Social Studies**

**Eric Thomas: Science**



